STATE OF VERMONT AGENCY OF HUMAN SERVICES DEPARTMENT OF CORRECTIONS	**RESCINDING MEMO:** **Outdated Department of Corrections Directives and Interim Memos**	**Page 1 of 1**

Local Procedure(s) Required: No.

Applicability: All staff (including contractors and volunteers)

Security Level: "B" – Anyone may have access to this document.

Approved:

__ signed _____	____June 7, 2021_____	_6/09/2021_____
James W. Baker, Commissioner	**Date Signed**	**Date Effective**

The purpose of this Memo is to rescind the following four Vermont Department of Corrections (DOC) outdated directives and interim memos:

1. Administrative Directive #120 *Employee Property Claims* (Effective Date 5/23/1986).

   This directive is unnecessary and duplicative, as employee property claims are governed by 32 V.S.A. § 932a.

2. *Interim Revision Memo* relating to Administrative Directive, #371.15 *Conditional Re-Entry* (Effective Date 8/13/2014).

   This memo is outdated and does not reflect current practice.

3. *Interim Memo* relating to Release of Sex Offenders from a Correctional Facility into the Community upon Completion of the Offender's Maximum Sentence (Effective Date 2/25/15).

   This memo is outdated and does not reflect current practice.

4. *Interim Memo* relating to Dispatch Services (Effective Date 6/25/2017).

   This memo is unnecessary and duplicative. Direction regarding dispatch services is provided in the guidance document for Administrative Directive #422.04.01 *Central Office Security/Staff Safety.*